

Time Warner Cable
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Columbus, OH 43215

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CITY CLERKS OFFICE



January 29, 2007

Getting involved and making a difference by helping to save a treasured part of your community's history is noteworthy. That is why Time Warner Cable presents the *Save Our History Awards* in recognition of efforts to raise awareness and support for preserving local heritage, landmarks, sites and artifacts with community impact.

Save Our History Award recipients receive awards to further their preservation initiative. The grand prizewinner will receive a check for \$5,000 in addition to a matching amount in public service announcements, promoting the initiative and produced by Time Warner Cable.* The second and third place winners will receive checks for \$2,500 and \$1,000 respectively.

The *Save Our History Awards* Committee invites you to nominate projects for this honor. To be eligible for consideration, the following criteria must be met:

- The project must be part of a nonprofit 501(c)3 organization.
- The project must take place within the Time Warner Cable Mid-Ohio Division service area.
- The project must promote historical and/or preservation efforts.
- The project must be a current project and not have reached completion stage.

Nominations should speak to how this initiative includes historical and/or preservation efforts with community impact. Please provide specifics. Deadline for submission will be close of business, Friday, March 16, 2007.

Sincerely,

Heidi L. Wilkie
614/487-7701
heidi.wilkie@twcable.com

Time Warner Cable Mid-Ohio Division is pleased to present the *Save Our History Awards* and is solely responsible for the selection of the Mid-Ohio Division area winners.

*Public service announcement, produced by Time Warner Cable, will be a tag on The History Channel-produced *Save Our History* public service announcement, which will run on a variety of cable networks reaching more than 600,000 households.

**Save Our History Awards
Official Entry Form**

Please type or print information neatly on this form. To submit a project for consideration, please complete this form and mail it with all accompanying materials to:

**Save Our History Awards
Time Warner Cable Mid-Ohio Division
1600 Watermark Drive, 3rd floor
Columbus, OH 43215**

Deadline for submission of nominations is close of business, Friday, March 16, 2007.

YOUR INFORMATION:

Name: _____

Organization (if applicable): _____

Address: _____

City, State, Zip Code: _____

Daytime Phone: _____ Evening Phone: _____

E-mail: _____

Your Signature: _____ Date: _____

PROJECT INFORMATION:

Name of Project: _____

Organization project is associated with: _____

Address: _____

City, State, Zip Code: _____

Daytime Phone: _____ Evening Phone: _____

E-mail: _____

Website Address: _____

(Additional information on back of page.)

Save Our History Awards
Official Judging Criteria

Judging Criteria:

1. **Community Involvement – 30%**
 - A. Is there an educational aspect to the project?
 - B. Is the project described in detail?
 - C. How does the project benefit the community?
 - D. In what ways can the community participate in the project?
 - E. Are there volunteer opportunities associated with the project?
2. **Historical Significance – 30%**
 - A. Describe the project's historical significance.
 - B. Describe the project's preservation efforts (if applicable).
3. **Sustainability – 20%**
 - A. What is the long-term impact of the project in the community and beyond?
 - B. What is the project's budget?
 - C. How much of the budgeted money has been raised to date?
 - D. List all major sponsors and/or funding sources of the project.
 - E. Describe how the award money will be used.
 - F. List all additional in-kind support (including volunteer hours, equipment, materials, etc.)
4. **Online Voting – 15%**
 - A. Submit a 100-word project description for online voting use.
 - B. Include one (1) photo or graphic, best describing the project, if available.
5. **Presentation – 5%**
 - A. Entry should not exceed seven (7) pages, including:
 - I. Official Entry Form, neatly printed or (preferably) typed.
 - II. Two (2) letters of support, no more than one (1) page each.
 - III. Nomination, not to exceed three (3) typed pages, double-spaced, 12-point type.
 - IV. Copy of 501(c)3 certificate verifying nonprofit status

Eligibility:

1. Any 501(c)3 organization within the Time Warner Cable Mid-Ohio Division service area is eligible to receive an award. However, if a project was submitted by an organization in previous years of the Contest, and was selected either grand, second or third place, that project is no longer eligible for entry in further *Save Our History Awards* Contests.
2. Employees of Time Warner Entertainment Company, L.P., Time Warner Cable Mid-Ohio Division, and all Sponsoring companies, their advertising and promotion agencies and the immediate family members of each are ineligible.

Award Specifications:

1. Three (3) winners will be selected from the total entries to receive one of the following:
 - A. Grand Prize - \$5,000 check in addition to a matching amount in public service announcements promoting the nominated initiative and produced by Time Warner Cable. Public service announcement will be a tag on The History Channel-produced *Save Our History* public service announcement, which will run on a variety of cable networks.

- B. 2nd Place - \$2,500 check to promote the nominated initiative
- C. 3rd Place - \$1,000 check to promote the nominated initiative
- 2. Winning organizations must be within the Time Warner Cable Mid-Ohio Division service area.
- 3. The Awards Contest begins Thursday, February 1, 2007 and all entries must be received by 5pm Friday, March 16, 2007 for inclusion in this Awards Contest.
- 4. All entries become the property of Time Warner Cable, 1600 Watermark Drive, 3rd floor, Columbus, Ohio 43215.
- 5. No cash or substitute prizes will be awarded to winners.
- 6. Prizes are not transferable.
- 7. Winners will be notified by e-mail and/or telephone no later than Thursday, May 31, 2007. If any winner has not responded within a 72-hour period, an alternate will be selected from the remaining entries.
- 8. Winners must execute and return a Prize Acceptance Form by Thursday, May 31, 2007. Noncompliance within this time period may result in disqualification and an alternate winner may be selected. All prizes will be awarded.

General Rules:

- 1. There is no fee to enter.
- 2. Entries will not be returned.
- 3. Winners will be selected by a panel selected by Time Warner Cable Mid-Ohio Division, whose decisions are final on all matters relating to this contest.
- 4. All eligible entries will be considered without regard to race, color, religion, sex, age, disability, or national origin.
- 5. Entries that do not fully satisfy Official Judging Criteria will be disqualified and not reviewed. Time Warner Cable, and its agencies, are not responsible for lost, late, incomplete, illegible, damaged, postage due or misdirected entries/mail; or, for any computer, telephone, cable, satellite, network, electronic or internet hardware or software malfunctions, failures, connections, availability or garbled or jumbled transmissions, service provider/Internet/Web site/use net accessibility or availability, traffic congestion, or unauthorized human intervention. Time Warner Cable is not responsible for any incorrect or inaccurate information, whether caused by Web site users or by any of the equipment or programming associated with or utilized in the Awards Contest. Time Warner Cable is not responsible for any damage or injury to participants' or any other person's computer related to or resulting from participation in the Awards Contest. If, for any reason, the Awards Contest is not capable of running as planned by reason of infection by computer virus, worms, bugs, tampering, unauthorized intervention, fraud, technical failures, or any other causes beyond the control of Time Warner Cable which, in the sole opinion of Time Warner Cable, could corrupt or affect the distribution of entry forms on the Web site for this Awards Contest, Time Warner Cable reserves the right at its sole discretion to terminate, modify or suspend the Awards Contest. Time Warner Cable will use its best efforts to make Official Entry Forms available again on the www.aroundrr.com Web site. In such event, notice will be posted on the www.aroundrr.com Web site. Cash component of prize(s) will be awarded to the winning organizations at Time Warner Cable's sole discretion. Authorized representative(s) of the

winning organizations and entities comprising a community (as appropriate) will be required to execute and return an Affidavit of Eligibility/Publicity Release (where legal). In the event of noncompliance with this requirement or if any prize notification is returned as undeliverable, such prize will be forfeited and an alternate winner selected.

6. By accepting prizes, authorized representative(s) of winning organizations and entities comprising a community consent to the use of the entity's name for advertising/publicity in all media, including the Internet, without notice or additional compensation, except where prohibited by law. By entering, authorized representative(s) of organizations/entities comprising a community (1) agree to be bound by these official rules; (2) agree to the decisions of Time Warner Cable regarding the Awards Contest and (3) release and agree to hold harmless Time Warner Cable and its respective officers, directors, employees, representatives, agents, and shareholders from any and all liability, loss or damage arising out of their participation in this Awards Contest or with respect to the awarding, receipt, possession, use and/or misuse of any prize. All taxes on prizes (cash awards) are the responsibility of winners and/or the responsibility of the individual. All entries become the property of Time Warner Cable, and will not be returned or acknowledged. Entrants/winners acknowledge and agree that all entries become the property of the Time Warner Cable, who in its sole discretion has the right to edit, adapt, modify, reproduce, publish, promote and otherwise use entries in any way they see fit. For non-student entrants of the Awards Contest (including teachers and representatives of preservation organizations), participation and receipt of a prize in the Contest is subject to the written company policy of the individual's employer or the applicable governmental code/regulations.
7. Void where prohibited by law.
8. By participating in the Awards Contest, entrants accept and agree to these rules and the decisions of the judges, which shall be final and legally binding.
9. The names of winners will be available upon request. Additional inquiries should be directed to: Public Affairs, Time Warner Cable Mid-Ohio Division, 1600 Watermark Drive, 3rd floor, Columbus, Ohio 43215 or heidi.wilkie@twcable.com.

Sponsored by:

**Time Warner Cable Mid-Ohio Division
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