

# Memo

**To:** City Council  
**CC:** Mayor, Auditor  
**From:** David W. Kuhn, City Solicitor  
**Date:** January 3, 2006  
**Subject:** Application for Real Property Tax Exemption and Remission

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I have filed the attached Application with the County Auditor to obtain real estate tax exemption for the real estate at 807 Washington Street, Portsmouth, Ohio.

### Application for Real Property Tax Exemption and Remission

County Name \_\_\_\_\_

**FILED**  
In Scioto County, Ohio  
**JAN 03 2006**  
Date Received by \_\_\_\_\_  
County Auditor  
Auditor, Scioto County, Ohio

Date Received by  
DTE

OFFICE USE ONLY




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County Application Number

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DTE Application Number

### General Instructions

-  Submit three (3) copies of this application to the auditor's office in the county where the property is located. (Make a copy for your records.) Applications should not be filed until the year following acquisition of the property. The final deadline for filing with the county auditor is December 31 of the year for which exemption is sought. If you need assistance in completing this form, contact your county auditor.
-  Both the County Auditor's Finding (page 3) and the Treasurer's Certificate (page 4) of this application must be completed. Ask your county auditor for the procedure to follow to obtain the Treasurer's Certificate. When presented with this application, the county treasurer should promptly complete the certificate and return the application to you so it may be filed with the county auditor. The county treasurer should make certain the treasurer's certificate is complete and accurately reflects the payment status of taxes, special assessments penalties, and interest, by tax year. Obtain a copy of the property record card from the county auditor and enclose it with this application. It is the applicant's responsibility to make sure the information supplied by the county auditor and county treasurer is complete and accurate.
-  Answer all questions on the form. If you need more room for any question, use additional sheets of paper to explain details. Please indicate which question each additional sheet is answering. This application must be signed by the property owner or the property owner's representative.

### Please Type or Print Clearly

Application is hereby made to have the following property removed from the tax list and duplicate and placed on the tax exempt list for the current tax year, and to have the taxes and penalties thereon remitted for these preceding tax years:

<b>Applicant Name:</b>	City of Portsmouth, Ohio		
	name		
<b>Notices concerning this application should be sent to:</b>	David W. Kuhn, City Solicitor		
	name (if different from Applicant)		
	728 Second St., Room 22		
	address		
	Portsmouth, Ohio	45662	740-353-5229
	city	state	Zip telephone number

1. Parcel number(s):  
(If more than 4, continue on an attached sheet.) All parcels must be in the same school district.
  - a) 29-0377
  - b) 29-0387
  - c) 29-0388
  - d) \_\_\_\_\_
2. School district where located: City of Portsmouth
3. Total size of parcel(s):  less than ONE acre     one acre or MORE    number of acres: \_\_\_\_\_
4. Street address or location of property: 807 Washington St., Portsmouth, Ohio

The Ohio Department of Taxation may set a hearing on this application. If there is a hearing, the applicant must present a witness who can accurately describe the use of the property in question. A notice of at least ten (10) days will be given to the applicant concerning the time and place of any hearing.

I declare under penalty of perjury that I have examined this application and, to the best of my knowledge and belief, it is true, correct, and complete.

Applicant or Representative: James D. Kalb  
signature  
James D. Kalb, Mayor  
print name and title

728 Second St., Room 1  
address  
Portsmouth, Ohio 45662  
city state Zip  
(740) 354-8807 January 3, 2006  
telephone number date

**County Auditor's Finding**

	Land	Building	Total
Taxable Value in Year of Application (Tax Year)			
Taxable Value in Prior Year (Tax Year)			

This application covers property that is (check all that apply):

- Currently exempt\*     
  New Construction on previously exempted parcel     
  Currently on CAUV  
 Previously exempt     
  Previously on CAUV

Auditor's Recommendation:       Grant       Partial Grant       Deny       None

Comments:

County Auditor (signature)

date

Forward two (2) copies of the completed application to the Ohio Department of Taxation, Equalization Division, P.O. Box 530, Columbus OH 43216-0530.

\*If the property or any portion of the property is currently exempt, please indicate the type of exemption, the portion of property exempted, and the tax years to which the current exemption applies.