

January 11, 2011  
Council Meeting

Attendees:

City of Portsmouth

Jim Kalb  
Trent Williams  
Jerry Albrecht  
Chris Murphy  
George Howard  
Bill Beaumont

Ameresco:

Michelle Jorgenson  
Garyne Evans  
Paul LaPrise

**Water Meters**

Water meter counts determine mixed bag of ages and styles. Agreed newer meter (six years and younger) will not be changed. Enhanced revenue possible declined due to not changing although the investment would coincide. Bench testing change out to begin shortly as well as testing of commercial meters where readings can be performed in place.

The proposal called for the bench testing of 450 residential meters. Ameresco has ordered 300 meters at this point in and plans to apply the balance of the meter-testing budget toward the test-in-place of larger commercial meters

There was a new tower placed in Wheelersburg, discussion related to its use for fixed based system. Ameresco to investigate

**Lighting Retrofit**

The lighting program now 80% completed.

Traffic signals – for back up battery and solar array were discussed more investigation will take place.

Security issues were raised regarding the street parking lot and the cemetery. Special attention will be paid to that area during the analysis.

**HVAC**

HVAC program 80 % complete

Other Items

Ameresco did a cost benefit analysis of the financial structure by Annex. Will prepare cost benefit analysis for possible inclusion in the project.

Financial engineering and potential structuring of project were performed with Trent and Mayor. Contribution from sewer fund, water fund and capital improvement funds were discussed. A financial RFP would be issued for banks to compete and lock in rates. Ameresco asked for a list of local banks to solicit. Ameresco also requested last two years of audited financials.

Any requirements for MBE/WBE - will check with Dave Kuhn.

Next Meeting

The group agreed to meet again on February 28th at 10:00am