



JAMES D. KALB
MAYOR

CITY OF PORTSMOUTH
OFFICE OF THE MAYOR

TELEPHONE: 740 / 354-8807
FAX: 740 / 354-8809

728 SECOND STREET, ROOM 1
PORTSMOUTH, OHIO 45662

MEMO

TO: CITY COUNCIL MEMBERS

FROM: MAYOR KALB

SUBJECT: REVISED PAGES FOR OPERATING BUDGET DRAFT

DATE: FEBRUARY 5, 2009

We have submitted a Council Letter requesting City Council to approve the 2009 Operating Budgets and authorize preparation of an Appropriation Ordinance.

Attached are revised pages for the operating budget draft previously submitted to Council Members. The following is a summary of the revisions made:

Fire Department: Retirement pay (\$160,000) listed on Personal Services page-deleted

Engineering Dept:

Code Enforcement position created within 101.112 (salary and associated benefits total \$50,000); and Additional \$30,000 to contractual line 101.663.5299.

Police Dept:

Funding added for existing Code Enforcement Officer position- salary and associated costs for total of \$20,000; and Overtime money increased by additional \$12,000

Public Service: McKinley Pool draft did not reflect the total expenditures- the "others" page 2 was omitted. The corrected budget has a total expenditure of \$43,879

Legislative: Budget was increased to cover the cost of insurance for Councilman Haas

Expenditures Summary (pg.2):

Management Consultants – additional \$10,000

Misc. Executive- additional \$10,000

Retirement Fund- list expenditure of \$300,000

GENERAL FUND EXPENDITURES

As of 10/31/08

	2007 Proposed	2007 Actuals	2008 Budgeted	2008 Actuals	2009 Proposed
Legislative	45,543		63,031	53,329	71,070
Executive	64,068		103,923	97,951	107,366
Legal	233,697		241,248	231,634	278,074
Finance	193,636		211,754	190,698	222,745
Income Tax Department	284,088		298,630	246,205	303,906
Civil Service	15,958		15,958	4,568	17,200
Municipal Court	878,287		684,805	684,805	960,513
Engineering/Design & Construction	61,187		66,888	54,467	121,882
Retirement Fund/Unanticipated Absences	0		0		300,000
Public Service Administration	62,646		71,996	67,773	77,226
Engineering/Building Maintenance	147,406		154,313	109,772	163,750
Public Service Garage	300,608		372,029	255,213	376,972
Police	3,072,279		3,305,417	2,315,393	3,511,809
Fire Department	3,232,693		3,557,946	2,500,121	3,528,325
Public Service Street Lights	175,000		186,000	139,770	186,000
Public Service Traffic Lights	115,317		132,296	126,788	139,075
Public Service Grounds	77,633		97,325	93,424	90,510
Public Service Grounds Recreation	125,840		148,225	105,242	144,712
Health Department	607,183		617,212	473,431	654,699
Community Development	38,617		44,013	44,013	56,093
Engineering/Building Inspections	180,159		192,565	162,046	238,372
Unemployment	25,000		15,000	13,153	20,000
Legal Fees- Indigents	140,000		130,000	0	130,000
Audits and Examinations	40,000		35,000	31,000	35,000
Management Consultants	25,000		20,000	9,311	35,000
Central Computer/Support Agreements	40,000		40,000	39,877	40,000
Insurance- Vehicle, Property, Liability/Boiler	200,000		35,000	25,302	35,000
County Auditor Deduction	75,000		65,000	76,706	75,000
Sustenance of Prisoners	0		0	0	0
Air Pollution Subsidy	18,000		18,000	0	18,000
Real Estate Taxes	15,000		15,000	17,520	20,000
Miscellaneous Executive	30,000		25,000	18,016	35,000
Council's Discretionary	15,000		17,000	15,965	12,000
McKinley Pool	5,000		0	0	43,879
Central Storeroom	0		5,000	0	5,000
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GRAND TOTAL	10,539,845		10,985,574	6,639,836	12,054,179

Estimated Revenues	12,254,300
Estimated Expenses	12,054,179
Balance	<u>200,121</u>

GENERAL FUND REVENUES

As of 10/31/08

	2007 Budgeted	2007 Estimated	2008 Budgeted	2008 Actual	2009 Projected
BALANCE, January 1	44,777			69,453	200,000
City Income Tax	4,950,000	4,950,000.00	5,050,000	4,780,337	5,300,000
Real estate & Personal Property Tax	1,825,000	1,767,000.00	1,850,000	1,793,853	2,100,000
Local Government-State Sales/County	1,014,000	1,014,000.00	1,014,000	1,143,096	1,411,000
Court Collections	800,000	660,000.00	800,000	532,529	650,000
Inheritance Tax	200,000	300,000.00	350,000	422,188	400,000
Intangible Tax	3,000	18,000.00	16,000	0	16,000
Interest on Investments	300,000	340,000.00	400,000	110,387	250,000
Revenue Assistance-State	302,000	302,000.00	302,000	0	0
Cable TV Franchise Fee	220,000	216,000.00	220,000	171,082	220,000
Board of Health	250,000	280,200.00	295,000	240,805	325,000
Miscellaneous Revenues	100,000	65,200.00	150,000	46,870	85,000
Local Government-State Sales	95,000	95,000.00	95,000	84,049	0
Cemetery-Burial Permits/Misc.	30,000	34,900.00	38,000	35,076	42,000
Liquor Permits	32,000	34,000.00	38,000	35,339	40,000
Building Permits	55,000	70,000.00	75,000	66,565	75,000
Police Fines	25,000	15,000.00	25,000	6,792	15,000
Electrical Permits	25,000	30,000.00	35,000	20,127	35,000
Police-Special Duty/Admn.	125,000	110,000.00	135,000	104,695	135,000
Police Reports & Fingerprinting	1,500	1,500.00	2,000	970	1,000
City Business Licenses	4,500	3,500.00	4,500	4,612	6,000
Rents, Leases & Concessions	25,000	19,500.00	25,000	23,109	29,000
Police Impound Fees	15,000	12,000.00	17,000	8,532	17,000
Campus Security	5,000	5,000.00	5,000	5,000	5,000
Plumbing Permits	12,000	26,000.00	25,000	17,619	30,000
Cigarette Tax	1,000	1,000.00	1,000	595	1,000
Sewer Permits	1,000	700.00	800	770	1,800
Police Record Checks	1,500	1,500.00	1,500	1,330	1,500
Fire Dept. Reports & Inspection Fees	4,000	3,500.00	4,200	3,400	5,000
Misc. Engineering Fees	4,500	4,200.00	5,000	2,845	5,000
Demolition Assessments	25,000	15,500.00	25,000	14,794	25,000
Donations	75,000	19,000.00	20,000	0	0
Enterprise Garage	0	0.00	0	0	
Special BWC Payment/ Misc. Refund	0	0.00	0	0	
Special Revenue/ Sale of Assets	0	0.00	0	0	575,000
County payments/Prosecutors salary share	30,000	30,000.00	30,000	0	30,000
County payments/Public Nurse salary share	0	0.00	0	0	
Campground Fees	0	0.00	0		
Rental License Fees	0	0.00	0		
PCSD Payment for resource officer	31,000	0.00	0		
Health Insurance Buyout (savings)					150,000
Operating tranfers from Health Insurance Fur			300,000		73,000
GRAND TOTAL	10,631,777	10,444,200.00	11,354,000	9,746,819	12,254,300

Code: 101.223 Department Fire
Fund: General Division

POSITION TITLE	EMPLOYEES		As of 10/31/08					
				2007	2007	2008	2008	2009
	2007	2008	2009	Budgeted	Actual	Proposed	Actual	Proposed
Fire Chief	1	1	1	49,996		51,996		53,556
Assistant Chief	3	3	3	143,095		145,978		150,357
Captain	4	3	3	176,126		136,631		140,730
FPO	0	1	1			43,056		44,348
Lieutenant	9	9	9	372,153		379,491		390,876
Firefighter (5)	19	20	21	749,141		763,294		869,844
Firefighter (2)	2			66,335		-		
Firefighter (1)	0	2	1			64,296		33,113
Lead Dispatcher	1	1	1	30,368		31,574		32,205
Civilian Dispatcher	6	6	6	167,112		165,901		169,219
Part-time Dispatcher	1	1	1	12,022		12,501		12,751
Administrative Assnt	1	1	1	27,220		28,768		29,632
Back Pay per Dispatch Contract						9,714		
Lt. Lowery Military Leave w/out pay for 10 months to be deducted								36,190
Total	47	48	48	1,793,568		1,833,200		1,890,441

ADD (includes charges from other funds, if any)

Longevity (Fire)				780		720		955
Overtime (Fire)				10,000		10,000		40,000
Acting Pay (Fire)				10,000		10,000		12,000
Holidays Worked (Fire)				102,372		90,043		99,252
Vacation sell-back (Fire)				70,605		65,562		67,871
Fair Labor Standards Board- Overtime Fire				59,329		61,501		63,680
Civilian Dispatch Emergency Callout				2,640		2,393		2,464
Civilian Dispatch Overtime				0		0		0
Civilian Dispatch Holiday				8,000		5,000		5,150
Shift Differential (Dispatch)				9,344		3,000		5,720
Longevity Pay (Dispatch)				2,100		1,600		1,648

Sub-total 400,740 399,819 298,740

LESS (includes charges to other funds, if any)

Hydrant Testing - Water 604.771 200,000 208,000 214,240

Sub-total 200,000 208,000 214,240

TOTAL PERSONAL SERVICES 1,994,308 1,995,588.00 2,025,019 1,448,504.48 1,974,941

Code: 101.223 Department Fire
Fund: General Division

		As of 10/31/08				
OTHERS		2007	2007	2008	2008	2009
		Budgeted	Actual	Budgeted	Actual	Proposed
.5121	Fireman Pension	558,097	541,921	656,776	412,622.99	608,638
.5122	PERS	63,217	55,214	62,906	49,550.68	58,514
.5123	Health Insurance	369,749	425,116	541,792	338,994.38	624,381
.5124	Life Insurance	0	9,097		5,542.26	0
.5126	Medicare	30,281	26,674	31,254	19,754.66	29,363
.5127	Workers' Compensation	142,611	138,253	157,349	143,009.77	136,689
.5128	Clothing	20,000	21,409	21,000	17,777.41	27,500
.5201	Natural Gas	11,000	12,731	12,500	7,977.10	12,750
.5203	Utilities (AEP)	12,000	18,615	17,000	12,724.56	17,000
.5205	Telephone	6,000	7,077	6,500	5,433.87	7,900
.5221	Training/Travel	1,000	604	1,000		1,500
.5222	Training/Registration Fees	1,000	3,239	2,000	1,707.65	3,000
.5226	Subscriptions	800	159	400	715.50	1,200
.5227	Memberships	3,000	3,425	3,000	2,655.00	3,500
.5238	Service Contracts	2,000	3,802	3,000	3,199.68	3,700
.5261	Bldg. Repairs/Maintenance	3,500	3,434	3,500	2,078.33	3,000
.5263	Maintenance of Equipment	2,000	907	2,000	6,928.34	2,500
.5264	Maintenance of Vehicles	1,000	686	1,000	361.22	700
.5267	Maintenance Communication Equip.	1,000	1,701	1,000	1,050.11	1,200
.5283	Storeroom	0			0.00	
.5290	Postage	200		150	150.00	200
.5294	Advertising/Printing	0		150	60.78	150
.5298	Contingency	1,000		1,000	995.88	1,200
.5300	Office Materials & Supplies	1,500	1,295	1,000	1,910.75	2,300
.5301	Computer Supplies	0	480	500	500.00	350
.5303	Reproductions/Printing/Photo	0		150		300
.5307	Safety Equipment	400	338	500	228.82	600
.5315	Training Supplies	0			0.00	
.5317	Fire Prevention/Supplies	750	160	500	268.80	1,000
.5321	Bldg. Maintenance Supplies	5,000	1,067	5,000	3,183.37	4,000
.5354	Fuel				12,234.50	
.5327	Machine & Equipment Supplies	0				
.5642	Petty Cash					250
TOTAL OTHERS		1,237,105	1,277,404.00	1,532,927	1,051,616.41	1,553,384
TOTAL PERSONAL SERVICES		1,994,308	1,995,588.00	2,025,019	1,448,504.48	1,974,941
GRAND TOTAL		3,231,413	3,272,992.00	3,557,946	2,500,120.89	3,528,325

Code: 101.112 Department Engineering
Fund: General Division Design & Construction

POSITION TITLE	EMPLOYEES		As of 10/31/08					
	2007	2008	2009	2007 Budgeted	2007 Actual	2008 Budgeted	2008 Actual	2009 Proposed
Assistant Director	1	1	1	35,978		37,698		38,829
GIS Adm/Systems Analyst	1	1	1	34,403		35,091		36,144
Code Enforcement	-	-	1	0		0		29,000
Total	2	2	2	70,381	21,717.02	72,789	20,201	103,973

ADD (includes charges from other funds, if any)

Longevity				300		300		385
Hospitalization Waiver/payment				1,200		1,200		1,200
Sub-total				1,500	0	1,500	0	1,585

LESS (includes charges to other funds, if any)

Water Works Admn. 604.771				21,633		22,500		23,175
WasteWater Admn. 621.775				26,335		27,390		28,212
Sub-total				47,968	0	49,890	0	51,387
TOTAL PERSONAL SERVICES				23,913	21,717	24,399	20,201	54,171

Code 101.112 Department Engineering
Fund General Division Design & Construction

OTHERS	As of 10/31/08				
	2007 Budgeted	2007 Actual	2008 Budgeted	2008 Actual	2009 Proposed
.5122 PERS	16,785	15,555.00	17,590	15,469	25,334
.5123 Health Insurance	8,544	10,137.00	12,380	10,103	27,422
.5124 Life Insurance	130	189.00	130	114	150
.5126 Medicare	1,020	1,017.00	1,040	835	1,508
.5127 Workers' Compensation	1,495	1,449.00	1,849	1,568	1,647
.5205 Telephone	5,000	5,114.00	5,000	4,574	5,500
.5221 Travel/Training	100	140.00	100	80	300
.5222 Registration/Training	200	260.00	300	90	500
.5263 Maintenance of Equipment	200	36.00	200	0	300
.5283 Storeroom	0	0.00	0	0	0
.5290 Postage	0	0.00	0	0	0
.5294 Legal Advertising	1,100	1,045.00	1,100	0	1,500
.5299 Contractual	2,000	2,088.00	2,000	1,104	2,500
.5300 Material/Supplies	400	353.00	500	230	500
.5301 Computer Supplies	200	0.00	200	0	0
.5349 Incidentals	0	0.00	0	0	
.5533 Central Computer Main't.Supplies	0	0.00	0	99	0
.5642 Petty Cash	100	147.00	100	0	150
					400
TOTAL OTHERS	37,274	37,530	42,489	34,266	67,711
TOTAL PERSONAL SERVICES	23,913	21,717	24,399	20,201	54,171
GRAND TOTAL	61,187	59,247	66,888	54,467	121,882

Code	101.663	Department	Engineering
Fund	General	Division	Building Inspection

		As of 10/31/08				
OTHERS		2007 Budgeted	2007 Actual	2008 Budgeted	2008 Actual	2009 Proposed
.5122	PERS	31,630	31,307.00	33,198	29,581	33,732
.5123	Health Insurance	15,992	19,180.00	27,931	19,852	30,672
.5124	Life Insurance	0	360.00		255	0
.5126	Medicare	950	921.00	902	712	1,410
.5127	Workers' Compensation	6,499	6,300.00	6,343	0	5,928
.5128	Clothing	450	390.00	520	0	600
.5221	Travel/Training	150	35.00	200	200	500
.5222	Registration/Training	200	175.00	250	771	500
.5226	Subscriptions	100	0.00	100	50	100
.5263	Maintenance of Equipment	0	0.00	0	0	0
.5283	Storeroom	0	0.00	0	0	0
.5290	Postage	1,500	249.00	2,000	2,000	3,000
.5294	Legal Advertising	1,600	1,529.00	2,000	1,351	2,000
.5297	Demolition	20,000	36,344.00	15,000	8,484	20,000
.5299	Contractual	13,000	14,728.00	15,000	26,069	50,000
.5300	Material/Supplies	1,000	855.00	1,000	1,028	1,200
.5301	Computer Supplies	0	0.00	0	0	0
.5349	Incidentals	200	107.00	200	150	200
.5642	Petty Cash	0	0.00	100	0	0
TOTAL OTHERS		93,271	112,480.00	104,744	90,503	149,842
TOTAL PERSONAL SERVICES		86,888	87,821.00	87,821	71,543	88,530
GRAND TOTAL		180,159	200,301.00	192,565	162,046	238,372

Code: 101.221 Department Police
Fund: General Division

POSITION TITLE	EMPLOYEES			As of 10/31/08				
	2007	2008	2009	2007 Budgeted	2007 Actual	2008 Budgeted	2008 Actual	2009 Proposed
Chief	1	1	1	49,984		51,984		53,544
Captain	2	2	2	93,434		95,763		98,636
Lieutenant *	4	4	4	174,720		179,130		184,504
Sergeant	8	8	8	323,981		332,134		342,098
Patrolman **	26	26	26	967,491		991,827		1,021,582
Administrative Assistant	1	1	1	27,224		28,768		29,631
Records Clerk II	3	3	3	79,650		82,056		83,697
Code Enforcement Officer (Part time)		1	1	20,800		20,800		15,600
Total	45	46	46	1,737,284		1,782,462		1,829,291

ADD (includes charges from other funds, if any)

Acting Pay				0		0		2,500
Shift Differential				18,000		20,000		25,000
Longevity				2,245		2,245		2,400
Overtime				20,000		20,000		32,000
Court Time				15,000		15,000		10,000
In-Service Training				0		0		4,000
Vacation-Holiday Buy Back/Comptime				100,000		100,000		100,000
Holiday Pay				45,500		50,500		50,500
Hospitalization Waiver/payment				3,600		3,600		10,800
Special Duty				70,000		82,000		80,000
Sub-total				274,345		293,345		317,200

LESS (includes charges to other funds, if any)

DARE GRANT				6,500		6,500		6,500
** 1/2 of one (1) patrolman's salary and fringes paid by school				30,723		30,723		30,723
Sub-total				37,223		37,223		37,223

TOTAL PERSONAL SERVICES 1,974,406 1,909,870 2,038,584 1,360,784.00 2,109,268

Code	101.221	Department	Police			
Fund	General	Division				
				As of 10/31/08		
OTHERS		2007	2007	2008	2008	2009
		Budgeted	Actual	Budgeted	Actual	Proposed
.5121	Police Pension	424,143	398,775.70	452,143	300,095.04	531,641
.5122	PERS	30,000	25,604.71	31,350	22,342.01	30,949
.5123	Health Insurance	329,384	380,742.17	434,223	275,055.96	497,197
.5124	Life Insurance		11,579.16	12,085	6,337.08	0
.5126	Medicare	27,000	24,157.67	24,000	16,995.91	24,230
.5127	Workers' Compensation	126,421	122,557.05	144,132	137,900.00	138,024
.5128	Clothing/Uniform Allowance	39,000	31,416.44	39,000	27,898.66	49,000
.5201	Utilities- Gas	0			0.00	0
.5203	Utilities	1,000	1,076.15	300	121.27	300
.5205	Telephone	12,500	10,989.21	12,000	10,078.05	14,000
.5210	Dgticom				9,088.67	
.5219	Rent/Leases/Pager	18,600	11,058.00	15,000	11,967.90	15,000
.5221	Travel/Training	4,000	4,317.29	5,000	1,952.02	5,000
.5222	Registration/Training	15,000	4,272.74	15,000	4,954.84	10,000
.5226	Subscriptions	1,000	823.70	1,000	640.90	1,000
.5227	Memberships	500		500	500.00	700
.5238	Service Contracts	24,000	24,686.25	22,000	21,418.08	25,000
	Laptop Air Card	10,700		19,000		22,000
.5263	Maintenance of Equipment	25		300	300.00	800
.5264	Vehicle Maintenance	2,000	2,137.54	1,000	1,416.20	2,500
.5267	Maintenance of Communications	13,000	12,819.58	18,000	13,499.00	18,000
.5283	Storeroom	0			0.00	
.5290	Postage	700	560.00	700	390.21	700
.5294	Printing (Reports/Manuals)	1,000	77.50	1,000	451.60	1,000
.5295	Film Processing				0.00	
.5296	Laboratory	2,500	1,478.35	2,500	704.25	1,500
.5298	Contingency				0.00	
.5299	Contractual--Misc.Service	2,000	2,715.28	3,000	1,517.61	2,000
.5300	Material/Supplies	5,000	4,037.75	5,000	2,717.68	4,000
.5301	Computer Supplies	0			0.00	
.5303	Repro/Supplies/Toner/Paper	1,200	1,046.37	1,600	1,221.45	2,000
.5315	Training Supplies	3,000	5,032.12	3,000	1,727.80	3,000
.5319	Law Enforcement Supplies	3,000	2,346.59	4,000	1,637.67	3,000
.5327	Machinery & Equipment Supplies					
.5349	Misc. Materials & Supplies	1,000	21.99	0		
.5351	Vehicle Supplies & Parts	200		0		0
.5354	Fuel				81,679.33	
.5355	Parts					
.5533	Machinery & Equipment/New					0
TOTAL OTHERS		1,097,873	1,084,329.31	1,266,833	954,609.19	1,402,541
TOTAL PERSONAL SERVICES		1,974,406	1,909,870.00	2,038,584	1,360,784.00	2,109,268
GRAND TOTAL		3,072,279	2,994,199	3,305,417	2,315,393.19	3,511,809

Note: Police/Fire Pension is less \$60,000 received from County

Code: 801.552
Fund: General

Department: Public Service
Division: McKinley Pool

As of 10/31/08

POSITION TITLE	As of 10/31/08							
	2007	2008	2009	2006 Budgeted	2006 Actual	2007 Budgeted	2008 Actual	2009 Proposed
Pool Manager	0	1	1	0	0	5,200		5,720
Pool Manager Assist		1	1			4,420		4,940
Lifeguard		4	4			14,560		15,184
(13 weeks of Operation, Jun-Sep)								
Total	0	6	6	-	-	24,180	-	25,844
ADD (includes charges from other funds, if any)								
Longevity								na
Overtime .5118								na
Comptime Buy Back								na
Hospitalization waiver/payment								na
SUB-TOTAL								
				0	0	0	0	0
LESS (includes charges from other funds, if any)								
SUB-TOTAL								
				0	0	0		0
TOTAL PERSONAL SERVICES								
				0	0	24,180	0	25,844

Code: 801.552
Fund: General

Department: Public Service
Division: McKinley Pool

As of 10/31/08

O T H E R S	As of 10/31/08			
	2007 Budgeted	2008 Proposed	2008 Actual	2009 Proposed
.5122 PERS	5,803	6,203	0.00	6,203
.5123 Health Insurance	0	0	0.00	0
.5126 Medicare	351	375	0.00	375
.5127 Workers Compensation	0	1,632	0.00	1,632
.5201 Gas	0	0	0.00	0
.5203 Electric	2,500	2,500	884.84	2,500
.5205 Telephone	500	500	440.08	500
.5222 Training/Certification	850	850		850
.5263 Maint. Of Eq.	500	500	465.00	500
.5289 Other Internal Billing (Health Dept)	125	125		125
.5305 Medical Supplies	100	100		100
.5307 Safety Equipment	150	150		150
.5309 Chemicals	3,000	5,000	1,028.24	5,000
.5321 Bldg. Maint. & Supplies	100	100	50.00	100
TOTAL OTHERS	0	0	13,979	18,034
LESS (includes charges from other funds, if any)				
SUB-TOTAL	0	0		
TOTAL OTHERS	13,979	18,034	2,868	18,035
TOTAL PERSONAL SERVICES	0	24,180	0	25,844
GRAND TOTAL	13,979	42,214	2,868	43,879

Code: 101.101 Department Legislative
Fund: General Division City Council

POSITION TITLE	EMPLOYEES			As of 10/31/08				
	2007	2008	2009	2007 Budgeted	2007 Actual	2008 Budgeted	2008 Actual	2009 Proposed
Council Person	5	5	5	3,000		3,000		3000
President of Council	1	1	1	1,000		1,000		1000
City Clerk	1	1	1	26,578		28,110		28953
Total	7	7	7	30,578	30,938	32,110	25,246	32,953

ADD (includes charges from other funds, if any)

Longevity				360		360		510
Hospitalization Waiver/payment								

Sub-total				360	0	360	0	510
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LESS (includes charges to other funds, if any)

No Charges to other departments

Sub-total								
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TOTAL PERSONAL SERVICES				30,938	30,938	32,470	25,246	33,463
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Code	101.101	Department	Legislative
Fund	General	Division	City Council

		As of 10/31/08				
OTHERS		2007	2007	2008	2008	2009
		Budgeted	Actual	Budgeted	Actual	Proposed
.5122	PERS	7,224	6,687.00	7,553	6,594	7,784
.5123	Health Insurance	3,634	8,312.00	18,970	18,067	38,692
.5124	Life Insurance	0	207.00	0	201	
.5126	Medicare	449	451.00	443	366	470
.5127	Workers' Compensation	2,123	2,058.00	2,220	2,243	2,124
.5205	Telephone	400	385.00	400	321	400
.5221	Travel/Training	0	84.00	200	0	200
.5263	Maintenance of Equipment	100	75.00	100	50	100
.5283	Storeroom	0		0	0	
.5290	Postage	25	25.00	25	75	40
.5294	Legal Advertising	50		50	0	1,000
.5299	Contractual	0		0	0	
.5300	Material/Supplies	450	130.00	250	113	250
.5301	Computer Supplies	0		200	0	200
.5349	Incidentals/Misc. supplies	150	62.00	150	53	150
TOTAL OTHERS		14,605	18,476	30,561	28,083	51,410
TOTAL PERSONAL SERVICES		30,938	30,938	32,470	25,246	33,463
GRAND TOTAL		45,543	49,414	63,031	53,329	84,873