

# The City of Portsmouth, Ohio

## Office of the Mayor

President of City Council  
Members of City Council  
City of Portsmouth, Ohio

Council Letter No. 09-56  
Agenda of October 19, 2009  
Re: Advertise for bids

### **ISSUE**

City Council is requested to authorize the preparation of legislation to authorize the Mayor to advertise for bid and enter into contracts for required supplies, materials and services for 2010 in accordance with ORC section 735.05.

### **BACKGROUND**

The City purchases various supplies, materials and services to meet the requirements of carrying out the functions of the City annually. The yearly requirements include such items as manhole rings and covers, asphalted concrete, uniforms for bargaining units, chemicals for the water filtrations plant, etc. These items are bid and award of contract is made to the lowest and/or best bidder.

Ohio Revised Code section 735.05 requires municipalities to let for bid on items when expenditures exceed Twenty-Five thousand dollars (\$25, 000).

### **ACTION**

City Council is requested to authorize the preparation of legislation to authorize the Mayor to advertise for bid and enter into contracts for required supplies, materials and services for 2010 in accordance with ORC section 735.05.

### **CITY COUNCIL ALTERNATIVES**

- No.1 City Council is requested to authorize the preparation of legislation to authorize the Mayor to advertise for bid and enter into contracts for required supplies, materials and services for 2010 in accordance with ORC section 735.05.
- No. 2 Modify this request.
- No. 3 Take no action.
- No. 4 Reject this request.

Respectfully submitted,

James D. Kalb, Mayor

City of Portsmouth